

## Web Advisor Guide

Go to <u>www.pamlicocc.edu</u> and **choose the WebAdvisor (WA) icon** under **Student Portal.** 

Choose 'I'm new to WebAdvisor.'

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		Prospective Students	
Welcome Guest		Students	
to our distabases. Select your point of entry to the right.		Faculty	
		Employees	
		Advisors	
	main		
		Account information I'm Now to WebAdvisor What's My Place	140052
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The following screen will appear. **Click OK** and follow the steps to log in for the first time.



C	PAMERCO COMMUNITY COLLEGE	LOG IN MAIN MENU HELP CONTACT US
		Welcome Guest!
	What's my User ID? In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers.	
•	* « Regured Last Name*	
	SSN CR Colleague ID	
	SUBMIT	
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Enter your last name and either your Social Security number or Colleague/Student ID#. Click SUBMIT.

The screen will display your username. Click on the drop-down arrow and choose the email address where you would like the temporary password sent. Click SUBMIT.

You will receive an email from WebAdvisor within a few minutes with your temporary password.

PAMEICO COMMUNITY COLLEGE		Log IN	MAIN MENU   HELP   CONTACT US
			Welcome Guest!
* = Required Send my temporary password to this email address-	Select an e-mail a	ddress	MAIN MENU HELP CONTACT US
		@pamlicocc.edu	WebAdvisor 3. 2.

\*If you do not have an email address listed here or if it is incorrect, please contact Student Services to have this corrected.

Once you have your login and password return to the main page and click on Login.



Enter your **User ID and Password.** Click on **submit**. On the next screen you will be prompted to change your password. Passwords must contain numbers and letters.

PAMLICO COMMUNITY COLLEGE		Log IN MAIN MENU CONTACT US
		Welcome Guest!
	Log In	
User ID. Password. Show Hint.	SUBMIT	
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Below is the screen you will see after login. **Choose Students** from the menu.

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			Continuing Education	
Webdowsor overs students, staff, and the community access			Prospective Students	
to our databases. Select your point of entry to the right.			Students	
			Faculty	
			Employees	
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Here you will have access to your schedule, grades, transcripts (unofficial), financial information, financial aid, etc.

* 2 PAMLICO COMMUNITY COLLEGE	CHANGE PASSWORD LOG OUT MAIN MENU STUDENTS MENU CONTACT US
CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU	Welcome Kathleen Mayo!
The following links may display confidential information.	
User Account	Academic Planning
Im New to ViebAdvisor Vihin's my User 102 Vihil's my Lassnord	Program Evaluation Academic Profile
Financial Information	Grades Grade Point Average by Term
Account Summary Account Summary by Term Neinet Payment Plan	Transcrigt Program Evaluation Test Summary Transcrigt Reduced Status Enrolment, verification request
Communication	My educational plan My class schedule
My Documents E-mail My Advisor(s)	My. contra
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PAMLICO COMMUNITY COLL	EGE	CHANGE PASSWORD LOG OUT MAIN MENU	Contact Us
Welcome Kathleen Mayo! WebAdvisor gives students, staff, and the community access to our drababes. Select your point of entry to the right.		Continuing Education Prospective Students Students Faculty Employees	
		Account Information I'm New Io WeakAwsor What CHANGE PASSWORD LOG OUT MAIN MENU DISTINUT B SECURE WEDAC	S My Password? Contact Us VISOC 3-2

## Return to the Main Menu and choose Prospective Students

On this screen, you can access a schedule of classes being offered at Pamlico Community College. Click on **Search** for Sections.

PAMLICO COMMUNITY COLLEGE	Change Password Log Out Main Menu Prospects Menu Contact Us
PROSPECTIVE STUDENTS - WEBADVISOR FOR PROSPECTIVE STUDENTS MENU	Welcome Kathleen Mayo!
The following links may display confidential information. User Account Im New to WebAdvisor	Admission Information Search for Sections
Vihial's IN/Losen ILL2 Vihial's IN/Losen ILL2 Communication My Documents	Program Evaluation Test Summary
	CHANGE PASSWORD LOG OUT MAIN MENU PROSPECTS MENU CONTACT US Trusted B SECURE CONTACT US CONTACT US CONTACT US

This screen will allow you to search for classes based on term, subject, instructor, etc. You must have an entry in at least 2 fields. Click on submit.

PROSPECTIVE STUDENTS	ROSPECTIVE STUDENTS Welcome Kathleen Mayol					
	Search for Sections					
Term Curriculum 2021 Spring ~						
Starting On/After Date E	nding By Date					
Subjects	Course Levels	Course Number	Section			
BIO Biology ~	Non-Transfer Associate ~					
· · · ·	· · · ·					
~ ~	Ý					
· · · ·	~ ·					
~	~ ~					
Sections Meeting After Sections Ending B	Sections Meeting After         v           Mon         The         Weit         Thu         Fri         Set         Sun					
Course Time Keyword(s)  Location Academic Level   Individual Name						
	SUBMIT					

Click on any class to obtain more detailed information.

	Section Selection Results							
FIRST     PREV     NEXT     LAST     JUMP     Page 1 of 8       Term     Status     Section Name and Title     Location     Meeting Information     Faculty     Available/ Capacity     Credits     CEUs     Academic Level								
Fall 2011	Open	ACA-111-01 (3442) College Student Success	Main Campus	08/16/2011-10/11/2011 Classroom Hours Tuesday, Thursday 08:00AM - 08:50AM, Johnson Bldg, Room 117	C. Cox	1/25	1.00	Curriculum
Fall 2011	Closed	ACA-111-02 (3444) College Student Success	Main Campus	08/17/2011-10/05/2011 Classroom Hours Wednesday 06:00PM - 07:50PM, Johnson Bidg, Room 113	J. Gibbs	0 / 16	1.00	Curriculum
Fall 2011	Open	ACC-120-06 (3445) Prin of Financial Accounting	Other	08/26/2011-10/12/2011 Classroom Hours Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE (more)	K. Jones	17/30	4.00	Curriculum
Fall 2011	Open	ACC-121-06 (3448) Prin of Managerial Accounting	Other	10/13/2011-12/12/2011 Classroom Hours Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE (more)	K. Jones	23/30	4.00	Curriculum
Fall 2011	Open	ACC-131-06 (3450) Federal Income Taxes	Other	10/13/2011-12/12/2011 Classroom Hours Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE (more)	K. Jones	27/30	3.00	Curriculum
Fall 2011	Open	ACC-140-06 (3452) Payroll Accounting	Other	10/13/2011-12/12/2011 Classroom Hours Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE (more)	K. Jones	29/30	2.00	Curriculum
Fall 2011	Open	ACC-150-06 (3454) Accounting Software Appl	Other	10/13/2011-12/12/2011 Classroom Hours Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE (more)	D. Daniels	26 / 30	2.00	Curriculum
Fall 2011	Open	ACC-220-06 (3456) Intermediate Accounting I	Other	10/13/2011-12/12/2011 Classroom Hours Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE (more)	K. Jones	26 / 30	4.00	Curriculum
Fall 2011	Open	ACC-225-06 (3457) Cost Accounting	Other	10/13/2011-12/12/2011 Classroom Hours Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE	K. Jones	27/30	3.00	Curriculum

Review the information to determine if this is a course you would like to register for. Once you are finished, **click on Close Window**.

2	Section Information					
Title     Anatomy and Physiology I       Course Section Number     BIO-168-OL 1       Description     This course provides a comprehensive sludy of the anatomy and physiology of the human body. Topics include body organization, homeostasis, cytology, histology, and the integumentary, skeletal, muscular, and nervous systems and special Credits       Credits     4.00       CEUs       Start Date     19 January 2021						
Meeting Infor 01/19/2021-05/10 ONLINE 01/19/20	CU - Durneulum mation J2021 Classroom Hours Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday Times to be AnnouncedOntine Classes, Room J2021 Classroom Hours Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday Times to be AnnouncedOntine Classes,	Faculty name Carol A.	Phone	Extension	E-mail address	Instructional Method Classroom Hours.
Requisite Cou None Requisite Non None	Requisite Courses     Philips     Lab/Shop Hours       None     Requisite Noncourses       None     None					
Required Concurrent Sections None Recommended Concurrent Sections None						
None Title To Be Determined	Author Publisher Copyright ISBN Price Req. Comments					
	CLOSE WINDOW					

The final step is to log out of WebAdvisor.

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<b>b</b>	PROSPECTIVE STUDENTS - WEBADVISOR FOR PROSPECTIVE STUDENTS MENU	Welcome Kathleen Mayo!
	The following links may display confidential information.	
	User Account	Admission Information
	Tim Neer to Wenkadinkon Want's my User 102 What's my, desclosed	Search for Sections Admission Salus Protoam Evaluation Test Summary
	Communication	
	My Documents	•
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